



MTS CODE OF USE FOR MOBILE TELEPHONES: PUPILS

This code of use applies to all “smart” devices, including laptops, tablets and smartwatches.

As well as the specifics below, all pupils should be aware of the School Rules and Regulations, the IT Acceptable Use Policy, the Anti-Bullying Policy and the rules and regulations governing external examinations.

- It is the responsibility of those bringing phones to school to keep them in a safe place at all times, either on the person or locked away in a book or games locker. Phones should be clearly marked with the owner's name and, like any other valuable items brought to School, insured as part of an “All Risks” policy. The School cannot accept liability for the loss of, theft of, or damage to a mobile phone.
- Mobile phones (and any associated paraphernalia, such as headphones, air pods etc.) must be switched off and out of sight at all times unless permission is expressly given for a specific purpose by a member of staff.
- Mobile phones are banned from any examination room even if switched off. Contravention of this ban will result in disqualification from the examination.
- Failure to adhere to these regulations may result in confiscation, a ban and/or an appropriate sanction.
- It is important that phones are available on School Trips but arrangements for their use will be determined by the member of staff leading the trip.
- Users are reminded that the sending of, or recording of, offensive or threatening messages is illegal.
- Misuse of phones, when reported to us, will be investigated by the school even if this has occurred outside of the school site or normal hours and will be dealt with using the School Sanctions Policy.
- Users are also reminded that permission must be granted by a member of staff if any pupil wishes to take pictures or film, whether with a mobile phone or not, on the school site.

Deputy Head (Pastoral)
June 2024